



भारतीय प्रौद्योगिकी संस्थान धारवाड़
वाल्मी कैम्पस, बेलूर औद्योगिक क्षेत्र, उच्च न्यायालय के पास, पीबी रोड,
अंजनेया नगर, धारवाड़ – 580011.

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Indian Institute of Technology Dharwad
WALMI Campus, Belur Industrial Area, Near High court,
PB Road, Anjaneya Nagar, Dharwad 0580011



IIT Dharwad

03.01.2024

MINUTES OF PREBID MEETING HELD ON 03.01.2024 IN RESPECT OF TENDER FOR PROVIDING CATERING SERVICES AT PERMANENT CAMPUS AT IIT DHARWAD.

A Pre-bid meeting in respect of the tender for providing catering services in Permanent Campus Mess at IIT Dharwad was conducted at 1100 hrs on 03.01.2024.

The following committee members supervised the proceedings: -

(a)	Shri Sandeep Pareek , AR (C&S)	Member
(b)	Shri Arun Verma, AR (MMD)	Member
(c)	Shri Dhiraj Kumar, JS (C&S)	Member

2. The Following firms represented the meeting through offline and online mode: -

1.	M/s Kanaka Food Management Services Pvt. Ltd.
2.	M/s K Star Food And Hospitality Services Pvt. Ltd.
3.	M/s Kuber Health Food And Allied Services Pvt. Ltd.
4.	M/s Prism Hospitality, Hyderabad.
5.	M/s Industrial Caterers khalak.
6.	M/s Trufit Hospitality.
7.	M/s Kshirasa Hospitality services Pvt. Ltd.
8.	M/s Trupthi Juice Fast food and catering
9.	M/s Arjun Hospitality
10.	M/s USF food & allied products Pvt. Ltd.
11.	M/s Annapurna Catering Services , Mumbai
12.	M/s Blugent Hospitality Pvt. Ltd.
13.	M/s Sridevi Caterers
14.	M/s Sakthi's Kitchen Pvt.Ltd., Chennai
15.	M/s Galav Foods Gwalior
16.	M/s Ideal Catering Services, Mangalore Karnataka



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17.	M/s Salasar Food Services LLP
18.	M/s Het-Chint Hospitalities Pvt. Ltd., Ahmedabad
19.	M/s Greenpark Hospitality Services Pvt Ltd-Hyd
20.	M/s Sumeet Security Service, Bhubaneswar
21.	M/s Saanvi Star Hospitality Pvt Ltd
22.	M/s Aditya Caterers
23.	M/s Rgouras Caterers, Surat Gujarat
24.	M/s Navi Harish Hospitality

The representatives were welcomed and tender for providing catering services in Permanent Campus Mess at IIT Dharwad was elaborated. Thereafter, the tender document was thoroughly discussed elaborating all the terms, user requirements, eligibility criteria, obligations and other points. The decisions/clarifications made by the committee is mentioned below.

SI No	Tender Document Page No.	Clause(Tender Ref.)	Query / Suggestion	Clarification from IIT Dharwad
1.	2	NIT	Bidder asked clarification on exemption of EMD and PBG	MSME and NSIC are exempted from submission of EMD only. PBG is applicable to the successful bidder.
2.	5	Pre-Qualification Criteria. Point No 2	Bidder requested to relax the number of diners.	The meals including breakfast, lunch and snacks will also be considered as diners. Requirement of diners mentioned in the tender document will be the same.
3.	6	Pre-Qualification Criteria. Point No 10	Bidder asked clarification on submission of documents for registered office at Dharwad	Successful bidder is required to submit the documents for registered office at Dharwad. During bid submission, bidders are required to submit Annexure -11 mentioned in the tender document.



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4.	10	Point D	Bidder requested to add organizations also in addition to the educational Institute	Terms and conditions of the tender document shall be prevailed.
5.	11	Point no. 3	Bidder asked clarification of minimum wages	Minimum wages alongwith wage revision as per order issued by CLC shall be borne by the bidder.
6.	11	Point no. 3	Bidder asked clarification on the rate offered by the bidder at the time of extension,	The rate offered by the bidder shall remain unchanged during the contract and extension, if any.
7.	13	Scope of Work. Point No 11.1(i)	Bidder asked clarification on the location of Mess services	This mess tender is for permanent campus, IIT Dharwad.
8.	13	Scope of Work. Point No 11.1(iv)	Method of attendance currently being followed.	Method for calculating attendance of students was elaborated in the prebid meeting to all the bidders. Attendance is calculated based on the rebate forms submitted by the students and .
9.	14	Scope of Work. Point No 11.1(vii)	Bidder requested to revised the engagement of required manpower	Please the modified tender document.
10.	14	Scope of Work. Point No 11.1(viii)	Bidder requested to relax the educational qualification of mess manager mentioned in the tender document.	Please the modified tender document.
11.	16	Scope of Work. Point No 11.1(xxi)	Bidder asked clarification whether charges for special menu on special occasion shall be borne by the institute or not	On special occasions, the menu prepared by the service provider shall be inclusive of the rate offered by him.
12.	17	Scope of Work. Point No 11.1(xxxviii)	Bidder sought clarification for the payment of monthly water, electricity and other facilities charges	Method for calculating monthly charges was elaborated in the prebid meeting to all the bidders. charges is calculated based on the monthly attendance of the students.
13.	17	Scope of Work. Point No 11.2(a)	Bidder asked the provision of roti making machines in infrastructure facility.	Roti making machine will not be provided by the Institute.



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14.	25	Special terms and conditions Point No. 12.11	Does IITD provide accommodation / rest room to the mess staffs	IIT Dharwad will not provide any accommodation. IIT Dharwad may provide only one room on chargeable basis subject to the availability.
15.	32	Annexure - 5	Bidder asked whether rates to be offered will be GST inclusive or not.	The rate should be exclusive of the GST.
16.	51	Annexure-12	Bidder requested to submit the performance certificate as per their format.	Terms and conditions of the tender document shall be prevailed.
17.	34	Annexure - 6	Provision of Milk in breakfast and evening snacks	Milk shall be provided in both breakfast and evening snacks.
18.	2	NIT	Last Date and Time for Submission of Bids/Tender	17.01.2024 upto 1100 hrs
19.	2	NIT	Opening of Technical Bid	18.01.2024 at 1130 hrs

- 1. The minutes of meeting will be part of Tender Document.**
- 2. Rest of the terms and conditions of the tender document shall remain same.**
- 3. The bidders are requested to take into account the modified Tender document for participating in this tender.**